

TOWN OF JERUSALEM

BUILDING PERMIT APPLICATION WORKSHEET

Required information for Building Permit Application Submission:

Applicant Name _____

Address _____

Property Owner's Signature _____

| | Yes | No | N/A |
|---|-------|-------|-------|
| Survey Map of Property | _____ | _____ | _____ |
| Deed or Purchase Offer for Property (For recent purchase of Property) | _____ | _____ | _____ |
| Site Plan from a New York State Licensed Engineer (Where applicable) | _____ | _____ | _____ |
| NYS Stamped Blueprints (For New Homes & Commercial Bldgs.) | _____ | _____ | _____ |
| Driveway Approval from Agency Having Control | _____ | _____ | _____ |
| Proof of Liability Insurance or Worker's Compensation Insurance for All Contractors Performing Work on Site | _____ | _____ | _____ |
| Valid exemption from Liability or Workman's Compensation | _____ | _____ | _____ |
| Septic Construction Permit or Application to Connect to Public Sewer | _____ | _____ | _____ |
| Required Application/Permit Fees | _____ | _____ | _____ |

Notes: _____

Code Enforcement Officer _____ Date _____