

CODE ENFORCEMENT REVIEW CHECKLIST

Date Rec'd. _____ Information accompanying the application: Site Plan ()
Stamped set of Blue Prints () Survey Map () Building Plans () Application fee Paid: Yes ()
No ()

Application Information Complete () **Date:** _____
Application Information Incomplete () **Date:** _____ **Missing:** _____

Watershed Review: () **Public Water:** () **Public Sewer Hookup:** ()

Needs Watershed Review: **NO** () **YES** ()

If yes copy received from watershed () Date copy was rec'd _____

Permit Received from Water & Sewer Clerk: No () Yes () Date

verified: _____

Is the Building Located in a Flood Plain: **NO** () **YES** ()

Highway Review: N/A ()

Requires State DOT Permit () Date Copy rec'd. _____

Requires County Permit () Date Copy rec'd. _____

Requires Town Permit () Date Copy rec'd. _____

Insurance Requirement:

Contractor's Insurance on file () Date copy rec'd. ___/___/___ Home owner doing work N/A ()

Needs Planning Board Review: **NO** () **YES** ()

For: Site Plan () Special Use Permit () Change of Business use () Subdivision ()

Application Information Complete () **Date:** _____

Application Information Incomplete ()

Missing: _____

Planning Board: **Approved** () **Denied** () **Dated:** _____

Needs Zoning Board Approval: **NO** () **YES** ()

Needs A Use Variance () Needs Area Variance () Appealed for interpretation of the Zoning Law ()

Application Information Complete ()

Date: _____

Application Information Incomplete () **Missing:** _____

Zoning Board of Appeals: **Approved** () **Denied** () **Upheld CEO Decision** () **Dated:** _____

APPLICATION WILL NOT BE PROCESSED UNTIL ALL FEES ARE PAID

Building Permit Fee:

\$ _____

Planning Board Application Fee:

\$ _____
Zoning Board of Appeals Application Fee:

\$ _____
Date Total Fees Are Paid: _____ Total Fees

\$ _____

Building Permit Approved: () Date: _____ **Zoning Permit Approved:** () Date: _____

Building Permit Denied: () Date: _____ **Zoning Permit Denied:** () Date: _____

Reason for Denial or permit put on hold is based on the following:

Code Enforcement Officer

Dated