

TOWN OF JERUSALEM, NEW YORK

Department of Code Enforcement and Administration

3816 Italy Hill Rd.

Jerusalem, New York 14418

Telephone No.: (315) 595-2284

Fax No.: (315) 305-3507

Email: ceo@jerusalem-ny.org

Website: www.jerusalem-ny.org

Office:

Date Received:

Tax Map #:

Fee: \$ Paid

Variance? Yes No

Private Road? Yes No

STEEP SLOPE APPLICATION

1. Project Information:

(Type or clearly print)

Address of Project:

Property Owner:

Mailing Address:

Phone Number:

Email:

Applicant Name:

Mailing Address:

Phone Number:

Email:

Applicant is:

Owner

Agent

Engineer

Architect

Contractor

Engineer/Surveyor Name:

Mailing Address:

Phone Number:

Email:

Contractor Name:

Mailing Address:

Phone Number:

Email:

2. Project Description:

(Type or clearly print)

Ground Slope (%):

Current use of Property?
(i.e., residential)

Zoning District:

Lot Size: Acres:

Square feet:

Water Service:

Public Connection

Private Well

Waste Disposal:

Public Sewer Connection

Private Septic System

Abutting Property Owners:

Description of Property:

N

S

E

W

Answer the following questions:

Is the property within 500 ft. of any Town of Jerusalem Boundary line?

Yes

No

Is the property within 500 ft. of any State or County Highway?

Yes

No

New York State Phase II storm water regulations must be met if proposed action exceeds 1 acre of construction disturbance. Will proposed action exceed 1 acre of construction disturbance?

Yes

No

Is there any application pertaining to this property on file with any other governing agency?

Yes

No

If yes, please describe:

3. Required Documentation:

(§137-4)

- (10) Ten copies of a site plan.** Must submit a minimum of two large copies and eight copies which may be reduced to ledger size (11"x17") drawn at a scale of not less than 1in. equals 30ft., prepared by a licensed engineer, landscape architect, licensed surveyor, CPESC-Certified Professional in erosion and sediment control or equivalent showing the lot or lots containing steep slopes and shall include;

- A. All existing and proposed natural or artificial drainage courses.
 - B. The proposed location of all structures, including drainage, septic systems, wells, waterlines and driveways.
 - C. The location of the proposed area of disturbance and its relation to adjacent properties, together with buildings, structures, roads, affected trees and affected wetlands, if any, within 100 ft. of the boundaries of said area.
 - D. Existing topography of the proposed area of disturbance at a contour interval of not more than two feet. Contours shall be shown for a distance of 50 ft. or greater beyond the limits of the proposed area of disturbance, if determined necessary by the Planning Board, in order to fully evaluate the application.
 - E. Proposed final contours and proposed surface materials or treatment at a maximum contour interval of two feet.
 - F. Erosion Control Plan showing proposed area of disturbance, temporary and permanent erosion control measures. *All erosion control practices have to comply with NYS standards and specifications of erosion and sediment control.
 - G. Storm Water Management – The details of any surface or subsurface drainage system proposed to be installed. Calculated volume and velocity of runoff for sizing of drainage structures (i.e. culverts and diversions).
 - H. Any special reports deemed necessary by the Planning Board to evaluate the application, including but not limited to geologic or hydrologic studies or capacity evaluation.
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- Written Narrative** – Explaining the nature of the proposal, including any future development proposals for the property and whether alternative locations exist for the proposed activity.
 - Short Environmental Assessment Form (SEQR)** – The applicant or project sponsor is responsible for completing Part 1 of the SEQR form: <https://www.dec.ny.gov/permits/6191.html>

4. **Acknowledgment of Responsibility:** This is to certify that I am making an application for the described action and that I am responsible for complying with all Town requirements with regard to this request. This application will be processed in my name and I am a party of whom the Town should contact regarding any matter pertaining to this application. I will keep myself informed of the deadlines for submission of material and the progress of this application. I further understand that additional fees, such as an engineers, inspection fees, or attorney's services may be charged on behalf of the Town's review of the proposal. Any additional fees shall be deposited with the Town Clerk in the amount estimated to reimburse the Town for such costs. Any amount remaining after payment of the services shall be returned to the applicant upon final approval or upon withdrawal if the application is withdrawn.
5. **Affirmation:** All information supplied in this application is true to the best of my knowledge and belief. I hereby affirm that I am the fee title owner of the described property or that I have written authorization (see attached copy) from the owner to pursue the described action.

Applicants Signature:

Date:

NOTE:

- ❖ **Additional fees** may be required as determined by the Planning Board or Town Board and may include; Yates County Soil & Water inspection/review fees, Engineer fees, Attorney fees, etc..

- ❖ The referral date and meeting date schedule is posted on the Town website.