

Minutes of the regular monthly meeting of the Jerusalem Town Board held on July 17, 2019 at 7:00 P.M. PRESENT were: Supervisor Killen, Councilors Anderson, Jones, Sisson, Stewart, Town Clerk McMichael, Highway Superintendent Martin, Town Engineer Ackart, Tony Hurd, Deputy Highway Superintendent.

GUESTS: Bev Eggleston, Tabitha Youngman, Bob Brechko, Tim Cutler, Steve Castner, Parker Reynolds, Doug Paddock, John Christensen; *Chronicle Express* Reporter

Supervisor Killen called the meeting to order with the Pledge to the Flag at 7:00 P.M.

RESOLUTION #122-19

APPROVAL OF MINUTES

On a motion of Councilor Jones, seconded by Councilor Stewart, the following was

ADOPTED Ayes 5 Anderson, Jones, Killen, Sisson, Stewart
 Nays 0

Resolved that the minutes of the May 15, 2019 meeting be approved as read.

RESOLUTION #123-19

AUDIT OF CLAIMS

On a motion of Councilor Stewart, seconded by Councilor Sisson, the following was

ADOPTED Ayes 5 Anderson, Jones, Killen, Sisson, Stewart
 Nays 0

Resolved that the bills be paid as presented in the following amounts:

General:	\$17,161.17
Outside Village	\$ 379.85
Highway DB:	\$ 4,869.85
Sewer:	\$67,142.13
Water:	\$ 2,517.48
Capital:	\$ 1,022.98
Trust:	\$ 6,066.00

June Utilities:

General:	\$ 606.84
Outside Village:	\$ 458.88
Highway DB:	\$ 8,215.27
Sewer:	\$ 312.87
Water:	\$ 801.32
Trust:	\$24,751.54

RESOLUTION #124-19
SUPERVISOR REPORT

On a motion of Councilor Jones, seconded by Councilor Sisson, the following was

ADOPTED Ayes 5 Anderson, Jones, Killen, Sisson, Stewart
 Nays 0

Resolved that the Supervisor's Report on the Town's finances for the month of June 2019 be accepted as presented.

RESOLUTION #125-19
OPEN PUBLIC HEARING - SEWER #1 EXTENSION #1A

With proof of notice having been duly published and posted, Supervisor Killen opened the Public Hearing at 7:02 P.M., asking for comments on proposed Extension 1A to the Keuka Park Sewer District #1.

No one from the public wished to comment.

PRESENTATION - BOB BRECHKO, YATES COUNTY BOARD OF ELECTIONS

Bob Brechko, Democratic Commissioner presented the 2018 Annual Report and summarized recent changes to the NYS Election Law.

- Voter registration and enrollment will move with voters if they relocate within New York State.
- The state/local/federal primary was consolidated to the fourth Tuesday in June.
- Provides for nine days of early voting. Voting begins October 26th for the November 5th election. There will be one Polling Site at the County Office Building.
- Registered voters are allowed 3 hours paid leave to vote. The notice has been posted for our employees.
- Primary Election day poll hours are 6 am to 9 pm Statewide.

TOWN OFFICIALS

HIGHWAY SUPERINTENDENT

- Written Budget Highway report on file in the Office of the Town Clerk.
- Spring rains have delayed stone and dust oiling of road.

TOWN ENGINEER

- Notes of the July 8, 2019 KPSW special meeting on file in the Office of the Town Clerk.
- KPSW employees installed the mixer in upper tank #4 with the assistance of an electrician.
- The water capital project is underway. An ad has been placed in the *Chronicle Express* and placed on the Town website to alert customers to planned shut-downs during this project. Customers

are asked to utilize the Nixle communication system with the Yates County Sheriff's Office to receive timely sewer and water service notifications.

ASSESSOR

- Report on file.
- Llarilyn Buckingham resigned from the Board of Assessment Review.
- The final roll is complete.
- Veteran exemptions have been processed and reviewed.

PUBLIC HEARING - PROPOSED EXTENSION 1A TO THE SEWER DISTRICT

Parker Reynolds has been working with Town Engineer Ackart and petitioned the Town to create Extension 1A to the Keuka Park Sewer District #1 that will add 11 sewer customers at 2548 Route 54A, Penn Yan.

The hearing was left open.

RESOLUTION #126-19

APPROVE WESTERN NY CHAPTER OF INTERNATIONAL ASSOCIATION OF ASSESSING OFFICERS MEMBERSHIP

On a motion of Supervisor Killen, seconded by Councilor Sisson, the following was

ADOPTED Ayes 5 Anderson, Jones, Killen, Sisson, Stewart
 Nays 0

Resolved the Assessor be authorized to become a member of the Western New York Chapter of International Association of Assessing Officers at a cost of \$20 to be expended from 1355.4.

COUNCIL

- A picnic for the employees will be scheduled in August.
- Councilor Anderson will send an email regarding the Assessor's salary as his term expires September 30th.
- Applications utilizing the non-conforming lot provision of Local Law 1-2019 have been filed with the Zoning Board.

RESOLUTION #127-19

ADVERTISE FOR HIGHWAY MEO

On a motion of Councilor Stewart, seconded by Councilor Sisson, the following was

ADOPTED Ayes 5 Anderson, Jones, Killen, Sisson, Stewart
 Nays 0

Whereas the Highway Committee recommends filling the full-time Motor Equipment Operator (MEO) position prior to January 1, 2020

when Highway Superintendent Martin retires and Tony Hurd assumes the position; and

Whereas a vacant MEO position exists that can be filled; now, therefore, be it

Resolved an ad be placed in the Chronicle Express and recruitment efforts be coordinated with Yates County Civil Service for a full-time MEO.

SUPERVISOR

- 2020 Budget worksheets have been distributed.
- The \$50,000 SAM grant to fund masonry repairs to the Keuka Outlet locks is still under review.
- The starry stonewort invasive species will be harvested again.

KENNEL REGULATIONS SUBCOMMITTEE REPORT

Supervisor Killen submitted version 4 of the proposed kennel regulations to Attorney Graff to draft into local law.

RESOLUTION #128-19

CLOSE PUBLIC HEARING - PROPOSED EXTENSION 1A TO THE SEWER DISTRICT

On a motion of, seconded by, the following was

ADOPTED	Ayes	5	Anderson, Jones, Killen, Sisson, Stewart
	Nays	0	

With all persons desiring to be heard, Supervisor Killen closed the hearing on proposed Extension 1A to Sewer District #1 at 7:43 P.M.

The regular meeting was reconvened.

RESOLUTION #129-19

SEQR - EXTENSION 1A TO THE KEUKA PARK SEWER DISTRICT #1

On a motion of Supervisor Killen, seconded by Councilor Sisson, the following was

ADOPTED	Ayes	5	Anderson, Jones, Killen, Sisson, Stewart
	Nays	0	

WHEREAS, the Town of Jerusalem Town Board, hereinafter referred to as Town Board, has determined the above referenced action to be an Unlisted Action under the State Environmental Quality Review (SEQR) Regulations, and,

WHEREAS, the Town Board has reviewed and accepted the Environmental Record prepared on said action, and

WHEREAS, the Town Board has considered the potential impacts associated with said action.

NOW, THEREFORE, BE IT RESOLVED THAT the Town Board makes this Determination of Non-Significance based upon: the map and plan prepared by Grove Engineering; the Town Board Public Hearing Record on said action; and, the Environmental Record prepared on said action.

BE IT FURTHER RESOLVED THAT, the Town Board makes this Determination of Non-Significance based on the following reasons supporting this determination:

1. The Town Board considered the action as defined in subdivisions 617.2(b) and 617.3(g) of Part 617 of the SEQR Regulations; and,
2. The Town Board did review the EAF, the criteria contained in subdivision (c) of 617.7 and other supporting information to identify the relevant areas of environmental concern; and,
3. The Town Board did thoroughly analyze the identified relevant areas of environmental concern to determine if the action may have significant adverse impact on the environment; and
4. The Town Board did set forth its determination of significance in written form containing a reasoned elaboration and providing reference to all supporting documentation.

RESOLUTION #130-19

APPROVE CREATION OF EXTENSION 1A TO KEUKA PARK SEWER DISTRICT #1

On a motion of, seconded by, the following was

ADOPTED	Ayes	5	Anderson, Jones, Killen, Sisson, Stewart
	Nays	0	

WHEREAS, a written Petition dated May 31, 2019 has been presented and filed with the Town Clerk of the Town of Jerusalem, Yates County, New York, requesting establishment of Extension 1A to the Keuka Park Sewer District #1 ("Extension District") with boundaries as described in said Petition and shown on a Map and Plan relating to the establishment of the Extension District, attached hereto as Exhibit 1, prepared by Grove Engineering in a manner and such detail as has been determined by this Town Board to be sufficient and has been duly filed with the Town Clerk, in accordance with the requirements of Article 12 of the Town Law; and

WHEREAS, an Order was duly adopted by this Town Board on June 19, 2019, reciting the filing of said Map and Plan, the improvements proposed, the boundaries of the proposed Extension District, the fact that the Map and Plan describing the same were on file in the Town Clerk's Office for public inspection, and stating all other matters required by law to be stated, and specifying July 17, 2019,

at 7:00 p.m., at the Town of Jerusalem Town Hall, 3816 Italy Hill Road, Branchport, New York, as the place where this Town Board would meet and consider said Map and Plan and to hear all persons interested in the subject thereof, concerning the same, and to take such action thereon as required or authorized by law; and

WHEREAS, the hearing on said matter was duly held by said Town Board on July 17, 2019, at the Jerusalem Town Hall, at which all interested persons desiring to be heard were heard; and

WHEREAS, pursuant to part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) of the Environmental Conservation Law it has been determined by the Town Board that approval of this Extension District would not have a significant effect upon the environment and could be processed by other applicable governmental agencies without further regard to SEQRA; and

NOW, THEREFORE, upon the evidence given at said public hearing, be it RESOLVED as follows:

1. That said Petition is signed, acknowledged or proved as required by law and is otherwise sufficient;
2. The Order Calling Public Hearing was duly published in the Town's official newspaper on July 3, 2019 and duly posted on the Town's official sign board on June 24, 2019, all as required by law and is otherwise sufficient
3. All of the property owners within the proposed Extension District are benefited thereby;
4. All of the property and property owners benefited are included within the limits of the proposed Extension District;
5. It is in the public interest to establish said Extension District;
6. The proposed expenses for on-going maintenance and capital improvements, as set forth in the Petition referred to herein, be and are hereby approved;
7. The costs and expenses of the proposed on-going construction and on-going maintenance and improvements associated with said Extension District be assessed, levied and collected from the several lots and parcels of land within said Extension District for such purpose by the town in proportion as nearly as may be to the benefit which each lot or parcel will derive therefrom;
8. That the establishment of the Extension District, as set forth in said Map and Plan, be and hereby is approved; that the improvements therein mentioned be constructed by the Petitioner; and such Extension District shall be bounded and described as set forth in Exhibit 1 attached hereto and made a part hereof;
9. That the Town Board members execute the Order Establishing this

Extension District and that the Town Clerk be, and hereby is, authorized and directed to file a certified copy of the Order Establishing the Extension District in the Office of the Clerk of the County of Yates and in the office of the State Department of Audit and Control at Albany, New York.

RECREATION SUPERVISOR SALARY

Discussion ensued regarding Councilor Stewart's concerns that the Recreation Supervisor was not informed that no salary increase was given for 2019 (Resolution #115-19). Topics included the budget process, hours worked, length of the program and duties as compared to the Village of Penn Yan program. It was noted the Village program is staffed by not only a Recreation Supervisor, but also a Recreation Director.

Recreation Supervisor Eggleston invited the Town Board to attend the Recreation Program picnic on August 7th.

RESOLUTION #131-19

ADVERTISE FOR GRIEVANCE BOARD MEMBER

On a motion of Councilor Sisson, seconded by Councilor Jones, the following was

ADOPTED	Ayes	5	Anderson, Jones, Killen, Sisson, Stewart
	Nays	0	

Resolved an ad be placed in the Town's official newspaper seeking applicants to fill the Grievance Board vacancy for Llarilyn Buckingham's unexpired term through September 30, 2021.

RESOLUTION #132-19

CHARLES EMERSON ROAD ABANDONMENT

On a motion of Councilor Sisson, seconded by Councilor Anderson, the following was

ADOPTED	Ayes	5	Anderson, Jones, Killen, Sisson, Stewart
	Nays	0	

Resolved the Town Board consents to the Certificate of Abandonment of Charles Emerson Road as certified by the Highway Superintendent.

RESOLUTION #133-19

AUTHORIZE SCREENER PURCHASE

On a motion of Councilor Stewart, seconded by Councilor Jones, the following was

ADOPTED	Ayes	5	Anderson, Jones, Killen, Sisson, Stewart
	Nays	0	

Whereas the four quotes received were as follows:

Smith Heavy Equipment	Terex Finlay 683	\$199,368
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Jerusalem Town Board
July 17, 2019

Emerald Equipment	Chieftain	\$213,375
Baschmann Services	Astec GT145	\$294,860
Baschmann Services	Anaconda SR14	\$220,050

Now, therefore, be it Resolved the low bid be accepted to purchase a Terex Finlay 683 from Smith Heavy Equipment in the amount of \$199,368.

PUBLIC COMMENT

County Legislator Doug Paddock reported the County Shared Service Initiative panel meetings continue to develop a plan that would yield property tax savings as required by New York State.

With there being no further business, on a motion of Councilor Stewart, seconded by Councilor Jones, the meeting was adjourned at 8:26 P.M.

Sheila McMichael