

Minutes of the regular monthly meeting of the Jerusalem Town Board held on February 17, 2021 via Zoom platform at 7:00 P.M. PRESENT were: Supervisor Sisson, Councilors Castner, Jones, Lent, Stewart, Town Clerk McMichael.

Excused: Highway Superintendent Hurd.

GUESTS: John Christensen; *Chronicle Express* Reporter, Tim Cutler

Supervisor Sisson called the meeting to order with the Pledge to the Flag at 7:00 P.M.

RESOLUTION #27-21

APPROVAL OF MINUTES

On a motion of Councilor Castner, seconded by Councilor Jones, the following was

ADOPTED       Ayes       5   Castner, Jones, Lent, Sisson, Stewart  
                  Nays        0

Resolved that the minutes of the January 20, 2021 meeting be approved as read.

RESOLUTION #28-21

AUDIT OF CLAIMS

On a motion of Councilor Stewart, seconded by Councilor Jones, the following was

ADOPTED       Ayes       5   Castner, Jones, Lent, Sisson, Stewart  
                  Nays        0

Resolved that the bills be paid as presented in the following amounts:

General:	\$ 14,097.75
Outside Village	\$ 112.76
Highway DB:	\$367,793.83
Branchport Light:	\$ 395.40
Sewer:	\$ 7,019.31
Water:	\$ 2,419.89
Trust:	\$ 582.00

January Utilities:

General:	\$ 1,111.34
Outside Village:	\$ 71.10
Sewer:	\$ 1,078.50
Water:	\$ 277.01
Trust:	\$43,633.04

RESOLUTION #29-21

SUPERVISOR REPORT

On a motion of Councilor Jones, seconded by Stewart, the following was

ADOPTED        Ayes        5    Castner, Jones, Lent, Sisson, Stewart  
                  Nays        0

Resolved that the Supervisor's Report on the Town's finances for the month of January 2021 be accepted as presented.

TOWN OFFICIALS

HIGHWAY SUPERINTENDENT

- Written Budget Highway report on file in the Office of the Town Clerk.
- Investigation into a complaint regarding a contractor shutting down East Bluff Drive was unfounded as proper procedure was followed.

WATER/SEWER REPORT

- Councilor Stewart reported Larson Design Group is mapping areas in Keuka Park to obtain quotes to inspect and clean the sewer line.
- Dick Curbeau is requesting a refund for water and sewer services charged for his vacant lot at 2459 Route 54A.
- We are awaiting a response from the Teamsters representative to finalize the contract.

ASSESSOR

- Report on file.
- The Assessor Committee will be meeting before the March Town Board meeting.

COUNCIL

- Councilor Jones will follow up CEO DeVoe on the Hines property maintenance issue. The Board needs to be kept apprised on such matters as they deal with the public.

SUPERVISOR

- Supervisor Sisson has been participating in the Association of Towns "Municipal Boot Camp" ten-part virtual training series. This training opportunity was shared with the Zoning and Planning Chairs so members can fulfill their training requirement.
- Seneca Watershed Intermunicipal Organization will be meeting February 19 at 2:00.
- Levi Fisher will be recognized for decorating the "Lest We Forget" war memorial for the holidays.
- Calls have been received indicating a public misconception that the change of assessment notice sent by the Assessor is an indicator of how much property taxes will increase.

- Proctor Roofing removed ice from the Town Office roof that caused the ceiling to leak.

RESOLUTION #30-21

BUDGET AMENDMENT - NYMIR - HIGHWAY F250

On a motion of Councilor Jones, seconded by Councilor Lent, the following was

ADOPTED       Ayes       5   Castner, Jones, Lent, Sisson, Stewart  
                  Nays        0

Whereas, the 2019 Ford F-250 driven by the Highway Department hit a deer on December 23, 2020; and

Whereas, a claim was filed with the Town's Commercial Automobile Comprehensive/Glass carrier; and

Whereas, New York Municipal Insurance Reciprocal remitted \$2,735.83 for said claim; now, therefore, be it

RESOLVED that the 2021 Highway DB budget be amended as follows

Increase Expense code 5130.4 (Equipment)	\$2,735.83
Increase Revenue code 2680 Insurance	\$2,735.83

RESOLUTION #31-21

BUDGET AMENDMENT - NYMIR - HIGHWAY 2018 MACK PLOW TRUCK

On a motion of Councilor Stewart, seconded by Councilor Jones, the following was

ADOPTED       Ayes       5   Castner, Jones, Lent, Sisson, Stewart  
                  Nays        0

Whereas, the 2018 Mack truck driven by the Highway Department was involved in an accident on December 16, 2020; and

Whereas, a claim was filed with the Town's Commercial Inland Marine Auto Physical Damage carrier; and

Whereas, New York Municipal Insurance Reciprocal remitted \$13,327.83 for said claim; now, therefore, be it

RESOLVED that the 2021 Highway DB budget be amended as follows

Increase Expense code 5130.4 (Equipment)	\$13,327.83
Increase Revenue code 2680 Insurance	\$13,327.83

RESOLUTION #32-21

AMEND HIGHWAY FEE SCHEDULE - DRIVEWAY AND ROAD OPENING

On a motion of Councilor Jones, seconded by Councilor Castner, the following was

ADOPTED       Ayes       5   Castner, Jones, Lent, Sisson, Stewart

Nays 0

Resolved the Highway Fee Schedule be amended as follows:

DRIVEWAY

Application: \$ 35.00

Pipe: ~~\$100.00~~ **\$150.00** per 20' minimum length  
~~\$ 50.00~~ **\$ 75.00** each additional 10'

ROAD OPENING PERMIT

Application fee: \$ ~~5.00~~ **\$35.00**

Deposit: \$300.00

RESOLUTION #33-21

AMEND CHAPTER 93 ARTICLE II PRIVATE ROAD STANDARD

On a motion of Councilor Castner, seconded by Councilor Jones, the following was

ADOPTED Ayes 5 Castner, Jones, Lent, Sisson, Stewart  
Nays 0

Whereas Rules for Private Road Standards were established via Resolution #86-07; and

Whereas culvert pipe is sold in 10' increments; now, therefore, be it

Resolved §93-26 Private road construction standards be amended as follows:

**G.** Culverts a minimum length of ~~25~~ **30** feet are to be installed where a private road meets a Town/county or state road. The diameter of the culvert is to be determined by the appropriate Highway Superintendent (Town/county/state).

RESOLUTION #34-21

284 AGREEMENT FOR EXPENDITURE OF HIGHWAY MONEY

On a motion of Councilor Jones, seconded by Councilor Stewart, the following was

ADOPTED Ayes 5 Castner, Jones, Lent, Sisson, Stewart  
Nays 0

Resolved the Town Board and Highway Superintendent enter into the Agreement for the Expenditure of Highway Moneys pursuant to the provisions of Section 284 of the Highway Law.

RESOLUTION #35-21

AMEND 2021 WATER EDU SCHEDULE GUIDELINE

On a motion of Councilor Stewart, seconded by Councilor Castner, the following was

ADOPTED Ayes 5 Castner, Jones, Lent, Sisson, Stewart

Nays 0

WHEREAS, the Town Board, acting as the Board of Commissioners of the Keuka Park Water and Sewer Districts establishes the fees for sewer and water customers of the districts; and

WHEREAS, Section 152-8 of the Code of the Town of Jerusalem provides that the rate schedule be kept on file in the office of the Town Clerk; and

WHEREAS, Equivalent Dwelling Units (EDU - Water capital units) are assessed on each individual property, regardless of common owner; now, therefore, be it

RESOLVED the 2021 EDU Schedule Guideline be amended as follows:

WINERY/BREWERY/DISTILLERY:

3 EDU'S FOR LESS THAN 50 PERSON **SEATING** CAPACITY

4 EDU'S FOR OVER 50 PERSON **SEATING** CAPACITY

(OCCUPANCY TO BE DETERMINED BY THE TOWN CODE ENFORCEMENT OFFICER)

RESTAURANT:

3 EDU'S FOR LESS THAN 50 PERSON **SEATING** CAPACITY

4 EDU'S FOR OVER 50 PERSON **SEATING** CAPACITY

(OCCUPANCY TO BE DETERMINED BY THE TOWN CODE ENFORCEMENT OFFICER)

BED & BREAKFAST/MOTEL/~~AIR-B&B~~ **SHORT-TERM RENTAL:** ¼ EDU (.25) FOR EACH RENTAL ROOM + 1 EDU FOR ANY OWNER-OCCUPIED RESIDENCE

RESOLVED that the proposed Amended Equivalent Dwelling Unit (EDU) Schedule Guideline of the Keuka Park Water District attached to this resolution be and it hereby is approved to go into effect on January 1, 2021 and continue in effect thereafter until further resolution of this Board.

RESOLUTION #36-21

AUTHORIZE SUPERVISOR TO EXECUTE OUT-OF-DISTRICT WATER AGREEMENT  
2732 WAGER HILL ROAD (CRISPIN HILL)

On a motion of Councilor Stewart, seconded by Councilor Castner, the following was

ADOPTED Ayes 5 Castner, Jones, Lent, Sisson, Stewart

Nays 0

Whereas, Chelsey E. Madia and Heather M. Tompkins owning property at 2732 Wager Hill Road, Penn Yan, NY (60.04-1-64) applied to the Town of Jerusalem to purchase water from the Water District for their own personal use and benefit; and

Whereas, the Water District owns and maintains a water transmission system and water district main in the Town of Jerusalem; and

Whereas the Water District is willing to transmit needed water, only to Owner; now, therefore, be it

Resolved the Supervisor be authorized to execute the Out-Of-District User Agreement between the Town of Jerusalem, on behalf of the Consolidated Keuka Park Water District and Chelsey E. Madia and Heather M. Tompkins.

RESOLUTION #37-21

AUTHORIZE SUPERVISOR TO EXECUTE OUT-OF-DISTRICT SEWER AGREEMENT - 2732 WAGER HILL ROAD (CRISPIN HILL)

On a motion of Councilor Stewart, seconded by Councilor Lent, the following was

ADOPTED	Ayes	5	Castner, Jones, Lent, Sisson, Stewart
	Nays	0	

Whereas, Chelsey E. Madia and Heather M. Tompkins owning property at 2732 Wager Hill Road, Penn Yan, NY (60.04-1-64) applied to the Town of Jerusalem to purchase sanitary sewer service from the Sewer District for their own personal use and benefit; and

Whereas, the Sewer District owns and maintains a sewage collection and transmission system and sewer district mains in the Town of Jerusalem; and

Whereas the Sewer District is willing to receive and transport the Owners sanitary sewage to the Village of Penn Yan for treatment and disposal, only for the Owner; now, therefore, be it

Resolved the Supervisor be authorized to execute the Out-Of-District User Agreement between the Town of Jerusalem, on behalf of the Keuka Park Sewer District Extension 1 and Chelsey E. Madia and Heather M. Tompkins.

PUBLIC COMMENT

- Tim Cutler reported grant funds have been awarded for the 2021 starry stonewort project in Sugar Creek, noting we are only able to control it, not irradiate it.
- Retiring Public Health Director Deb Minor was recognized by the Yates County Legislators. Let it be noted in the minutes the Jerusalem Town Board thanks Ms. Minor for her years of service to the Community.
- The County broadband project continues.
- The Genesee Finger Lakes Regional Planning Council spring training will be virtual this year.

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- Councilor Stewart encouraged all to sign up for their COVID shot.
- Councilor Castner stated Hobart & William Smith students are conducting a biology study on Sugar Creek.

With there being no further business, on a motion of Councilor Stewart, seconded by Supervisor Sisson, the meeting was adjourned at 8:03 P.M.

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Sheila McMichael, Town Clerk

2021 KEUKA PARK WATER DISTRICT  
EQUIVALENT DWELLING UNIT (EDU)  
SCHEDULE GUIDELINE

EDU'S ARE ASSESSED ON EACH INDIVIDUAL PROPERTY, REGARDLESS OF COMMON OWNER. AN INDIVIDUAL PROPERTY WILL INITIALLY BE ASSESSED BASED ON THE FOLLOWING, BUT THE TOWN BOARD RESERVES THE RIGHT TO ADJUST THIS DETERMINATION BASED ON A GREATER OR LESSER BENEFIT RECEIVED.

RESIDENTIAL: 1 EDU PER DWELLING UNIT - (SEPARATE LIVING UNIT WITH BATH OR SHOWER, TOILET, AND KITCHEN)

PROPERTY OR BUILDING WITH MORE THAN ONE DWELLING UNIT: I.E. TWO APARTMENTS IN ONE BUILDING = 2 EDU'S

MUNICIPAL BUILDINGS/FIRE HALL: 2 EDU

SCHOOL: 2 EDU'S PER CLASSROOM

CHURCH OR PARSONAGE: 1 EDU

COMMERCIAL PROPERTIES:

RESTAURANT:

3 EDU'S FOR LESS THAN 50 PERSON CAPACITY

4 EDU'S FOR OVER 50 PERSON CAPACITY

(OCCUPANCY TO BE DETERMINED BY THE TOWN CODE ENFORCEMENT OFFICER)

STORE W/SNACK – BAR: 3 EDU'S WITH INSIDE SEATING FOR LESS THAN 50 PERSONS  
(OCCUPANCY TO BE DETERMINED BY THE TOWN CODE ENFORCEMENT OFFICER)

RETAIL STORE: 1 EDU

GAS STATION/AUTOMOTIVE SERVICE FACILITY: 2 EDU

PROFESSIONAL OFFICE: 1 EDU

BOAT REPAIR/MARINA:

1-EDU FOR THE FIRST 50 SLIPS

1-EDU FOR EACH ADDITIONAL 50 SLIPS OR PART THEREOF

BED & BREAKFAST/MOTEL/SHORT-TERM RENTAL: ¼ EDU (.25) FOR EACH RENTAL ROOM + 1 EDU FOR ANY OWNER-OCCUPIED RESIDENCE

MOBILE HOME PARKS/MOBILE HOMES: 1 EDU FOR EACH MOBILE HOME ON PROPERTY

CAMPGROUND (RV'S TRAVEL, TRAILER, SITE, ETC.): ¼ EDU (.25) EDU FOR EACH APPROVED SITE

WINERY/BREWERY/DISTILLERY:

3 EDU'S FOR LESS THAN 50 PERSON CAPACITY



4 EDU'S FOR OVER 50 PERSON CAPACITY  
(OCCUPANCY TO BE DETERMINED BY THE TOWN CODE ENFORCEMENT OFFICER)

COMMUNITY CENTER:

1 EDU/FOR LESS THAN 25 PERSON OCCUPANCY

2 EDU'S/FOR 25-75 PERSON OCCUPANCY

3 EDU'S/FOR MORE THAN 75 PERSON OCCUPANCY

(OCCUPANCY TO BE DETERMINED BY THE TOWN CODE ENFORCEMENT OFFICER)

MINI STORAGE/BOAT STORAGE: 1 EDU PER PARCEL

OTHER:

KEUKA LAKE STATE PARK: 30 EDU

CAMP GOOD DAYS: 10 EDU

KEUKA COMMONS AT KEUKA PARK: 20 EDU

KEUKA COLLEGE: 250 MINIMUM OR BASED ON HIGH VOLUME USER 3 YEAR AVERAGE EDU RATE

HIGH VOLUME USER:

HIGH VOLUME USER IS DEFINED AS ANY CUSTOMER REGULARLY USING MORE THAN TEN MILLION GALLONS OF WATER PER YEAR.

HIGH VOLUME USER SHALL BE CHARGED THE GREATER OF (A) 250 UNITS, OR (B) ONE UNIT FOR EACH 40,000 GALLONS OF WATER USED PER YEAR (OR FRACTION THEREOF) ON AVERAGE OVER THE THREE-YEAR PERIOD ENDING WITH THE LAST METER READING PRIOR TO TAXABLE STATUS DATE, PROVIDED THAT THE CHARGE FOR A HIGH VOLUME USER NEWLY JOINING THE DISTRICT SHALL BE DETERMINED BY THE TOWN BOARD BASED ON A REASONABLE PROJECTION OF WATER USE BY SUCH CUSTOMER UNTIL AT LEAST ONE FULL YEAR OF ACTUAL USAGE BY SUCH NEW CUSTOMER SHALL BE RECORDED. AT THE OPTION OF A HIGH-VOLUME USER, ALL OF ITS PROPERTIES MAY BE AGGREGATED IN ONE ACCOUNT FOR THE PURPOSE OF CALCULATING AND COLLECTING THIS CHARGE.