

Minutes of the regular monthly meeting of the Jerusalem Town Board held on June 15, 2022 at 7:00 P.M. PRESENT were: Supervisor Sisson, Councilors Castner, Jones, Lent, Purdy, Town Clerk McMichael.

Excused: Highway Superintendent Hurd

GUESTS: Jim Bird, Tim Cutler, Ed Bronson, Joe Miran, Greg Lechner.

Supervisor Sisson called the meeting to order with the Pledge to the Flag at 7:00 P.M.

CHANGES TO THE AGENDA

Assessor training request and Recreation Program appointments were added to the agenda.

RESOLUTION #76-22

APPROVAL OF MINUTES

On a motion of Councilor Jones, seconded by Councilor Castner, the following was

ADOPTED Ayes 5 Castner, Jones, Lent, Sisson, Purdy
 Nays 0

Resolved that the minutes of the May 18, 2022 meeting be approved as read.

RESOLUTION #77-22

AUDIT OF CLAIMS

On a motion of Councilor Lent, seconded by Councilor Castner, the following was

ADOPTED Ayes 5 Castner, Jones, Lent, Sisson, Purdy
 Nays 0

Resolved that the bills be paid as presented in the following amounts:

General:	\$ 11,618.39
Outside Village	\$ 1,393.16
Highway DB:	\$162,335.44
Sewer:	\$ 46,649.90
Water:	\$ 39,717.09
Branchport Light	\$ 413.13
Capital	\$ 1,548.40

May Utilities:

General:	\$ 1,204.31
Outside Village:	\$ 31.22
Sewer:	\$ 101.08
Water:	\$ 161.73
Trust:	\$22,519.70

RESOLUTION #78-22
SUPERVISOR REPORT

On a motion of Councilor Castner, seconded by Councilor Jones, the following was

ADOPTED Ayes 5 Castner, Jones, Lent, Sisson, Purdy
 Nays 0

Resolved that the Supervisor's Report on the Town's finances for the month of May 2022 be accepted as presented.

TOWN OFFICIALS
HIGHWAY SUPERINTENDENT

- Supervisor Sisson reported the Highway is working on dirt roads. The amount of roadwork will be reduced as necessary due to the rising costs of fuel and materials.

WATER/SEWER REPORT

- The Keuka Park Water Rehab Phase 2 capital project pre-construction meeting is scheduled on June 20th with a start date after July 4th due to the availability of materials.
- The Map Plan & Report for Keystone Custom Decks has not been filed yet to extend the sewer.
- Councilor Lent reported the contractor billing the Town for their service truck was discussed with Department Head Christensen and will not continue.

SUPERVISOR

- Councilor Steve Castner submitted his resignation from the Town Board as he is moving out of the area. The Board wished him well and thanked him for his service to the community.
- Staff will be off on Monday in observance of Juneteenth.
- Georgann Farrell resigned from the Planning Board.
- The Summer Recreation Program will run from July 18-August 18.
- Grievance Day was held May 24th. A delay in closing out prior year's building permits resulted in a delay in getting those assessments added for improvements.
- The public port-a-potty has been placed at Sugar Creek.
- The Governor extended the COVID State of Emergency until July.20th.

RESOLUTION #79-22
ASSESSOR PROVISIONAL APPOINTMENT

On a motion of Councilor Purdy, seconded by Councilor Lent, the following was

ADOPTED Ayes 5 Castner, Jones, Lent, Sisson, Purdy
 Nays 0

Whereas on July 21, 2021, Resolution #111-21 appointed the Assessor on a provisional status until completion of the required training within one year; and

Whereas the Office of Real Property Tax Services Certification Status Report allows an Assessor three years to become certified; now, therefore, be it

Resolved the provisional appointment of the Assessor expires July 21, 2022; and, but it further

Resolved that Terry Kwiecinski be appointed Assessor for the remainder of the term through September 30, 2025.

RESOLUTION #80-22

SCHEDULE NYS COMMUNITY DEVELOPMENT BLOCK GRANT PUBLIC HEARING - SEWER PLANNING GRANT APPLICATION

On a motion of Councilor Lent, seconded by Councilor Purdy, the following was

ADOPTED	Ayes	5	Castner, Jones, Lent, Sisson, Purdy
	Nays	0	

Whereas New York State Community Development Block Grant (CDBG) has announced the availability of approximately \$20 million for the 2022 program year for housing, economic development, public facilities, public infrastructure, and planning activities, with the principal purpose of benefitting low/moderate income persons; and

Whereas the Town of Jerusalem is applying for \$50,000 in CDBG Planning funds to conduct a Sewer System Improvements Study; and

Whereas to provide residents the opportunity to provide further information about the CDBG program and allow for citizen participation in the development of any proposed grant applications and/or to provide technical assistance to develop alternate proposals; now, therefore, be it

Resolved that a Public Hearing on the New York State Community Development Block Grant Funding availability be held on July 20, 2022 at 7:00 P.M. at the Town of Jerusalem Offices, 3816 Italy Hill Road, Branchport, NY 14418 noticed in the form substantially the same as that attached hereto as Exhibit "1".

RESOLUTION #81-22

AUTHORIZE ASSESSOR TRAINING

On a motion of Councilor Jones, seconded by Councilor Castner, the following was

ADOPTED Ayes 5 Castner, Jones, Lent, Sisson, Purdy
 Nays 0

Resolved the Assessor be authorized to participate in the Ethics for Assessors training webinar on July 27, 2022 at a cost of \$299.00 to be funded from 1355.4.

RESOLUTION #82-22

FINGER LAKES WATER WORKS 2022 MEETING

On a motion of Councilor Purdy, seconded by Councilor Lent, the following was

ADOPTED Ayes 5 Castner, Jones, Lent, Sisson, Purdy
 Nays 0

Whereas; Finger Lakes Water Works Conference is hosting the 2022 June meeting at King's Catering, 4031 Rtes. 5 & 20, Canandaigua, NY on June 8th, 2022 at 8:30 a.m.; and

Whereas; the cost for a pre-paid, pre-registered 2022 Conference Member is \$33.00/person; and

Whereas; accreditation of operator contact hours will be given for attendance; and

Whereas operator contact hours are a requirement of the NYS Department of Health for recertification; and

Whereas; instruction, training expenses and membership dues were approved in the 2022 budget; now, therefore, be it

Therefore, be it resolved to authorize attendance for up to (2) person(s) from the Water / Sewer Department to attend the Finger Lakes Water Works Conference Annual Business Meeting at a cost of \$33.00/person. This expense to be funded 70% from the 8340.4 and 30% by 8120.4.

RESOLUTION #83-22

AWARD AUDIT BID

On a motion of Councilor Jones, seconded by Councilor Castner, the following was

ADOPTED Ayes 5 Castner, Jones, Lent, Sisson, Purdy
 Nays 0

Whereas one quote was received in response to the Proposal for Professional Services for the Town's 2022 and 2023 audit engagement from The Bonadio Group as follows:

2022	\$21,000	Justice	\$1,700
2023	\$22,000	Justice	\$1,700

Resolved that the audit be awarded to The Bonadio Group; and, be it further

Resolved that the Supervisor be authorized to execute the Engagement Letter from The Bonadio Group to perform the audit of the Town of Jerusalem as of and for the years ending December, 2022-2023.

RESOLUTION #84-22

ADVERTISE ZONING BOARD ALTERNATE VACANCY

On a motion of Councilor Castner, seconded by Councilor Purdy, the following was

ADOPTED Ayes 5 Castner, Jones, Lent, Sisson, Purdy
 Nays 0

Resolved a block ad be placed in the Town's official newspaper seeking applicants to fill the Zoning Board alternate position for a one-year term through December 31, 2022. Applications will be received through July 15, 2022.

RESOLUTION #85-22

ADVERTISE PLANNING BOARD VACANCY

On a motion of Councilor Purdy, seconded by Councilor Lent, the following was

ADOPTED Ayes 5 Castner, Jones, Lent, Sisson, Purdy
 Nays 0

Whereas Georgann Farrell resigned her position on the Planning Board; now, therefore, be it

Resolved a block ad be placed in the Town's official newspaper seeking applicants to fill the unexpired term through December 31, 2025. Applications will be received through July 15, 2022

RESOLUTION #86-22

APPOINT RECREATION PROGRAM STAFF

On a motion of Councilor Castner, seconded by Councilor Purdy, the following was

ADOPTED Ayes 5 Castner, Jones, Lent, Sisson, Purdy
 Nays 0

Resolved the following appointments and hourly rate for the Jerusalem Recreation Employees be made as follows:

Recreation Leader	Kristine Gorton	\$15.00/hr.
Rec. Assistant	Jonathan Granger	\$15.00/hr.
Rec Assistant	Jayden Hollister	\$13.20/hr.
Rec Assistant	Meredith Hanley	\$13.20/hr.

Rec Assistant Wyatt Walters \$13.20/hr.

RESOLUTION #87-22

BUDGET AMENDMENT - PUBLIC PORTABLE TOILET

On a motion of Councilor Jones, seconded by Councilor Lent, the following was

ADOPTED Ayes 5 Castner, Jones, Lent, Sisson, Purdy
Nays 0

Whereas, at the June 16, 2021 meeting the Town Board approved placing a public portable toilet near Sugar Creek on a seasonal basis; and

Whereas, the Town Board desires to continue providing a portable toilet to the public that was delivered on May 19, 2022 and will be removed the end of October; and

Whereas, monies were not allocated within the 2022 budget; now, therefore, be it

RESOLVED that the General B Fund be amended to reflect \$1,000 within the 8989.4 (other Home and Community Services) as procured from the unappropriated fund balance.

RESOLUTION #88-22

AUTHORIZE SUPERVISOR TO EXECUTE RECREATION PROGRAM CONTRACT

On a motion of Councilor Purdy, seconded by Councilor Castner, the following was

ADOPTED Ayes 5 Castner, Jones, Lent, Sisson, Purdy
Nays 0

Whereas Yates County approved our Summer Recreation Program; and

Whereas the Yates County Youth Board allocated \$3,300.00 funding to said program; now, therefore, be it

Resolved the Supervisor be authorized to execute the Yates County Agreement for the 2022 Summer Recreation Program.

PUBLIC COMMENT

Joe Miran, 374 Crescent Beach and Greg Lechner, 346 Crescent Beach presented the following comments/concerns:

- Speed limit signs placed in Crescent Beach have been helpful.
- Status of the proposed Sewer #4 project.
- Annual water hydrant flushing needs to be done.
- They were referred to Yates County Soil & Water and the Finger Lakes Museum Project Director regarding concerns related to Sugar Creek muck and dredging.

- They were referred to the Yates County Sheriff for concerns with noise from boaters partying in front of their houses and an unmarked waterline protruding from the water.
- They were referred to the DEC for garbage left by the boaters.

COUNTY REPORT

- The Reapportionment/Redistricting proposal was adopted to achieve parity in legislative districts. There were no changes to Jerusalem districts.
- Municipalities will again receive millings from the County Highway Department.
- The public safety project is proceeding.
- Public Hearing is scheduled July 11 to renew the local law establishing the occupancy tax.
- Yates/Schuyler County Household Hazardous Waste Day is July 23.
- Early voting is June 18-26 and Primary Day is June 28.
- A fee is charged for the electric car charging station based on the length of time used.

TREE TOP CIDERY SPECIAL USE APPLICATION

Zoning Board member Jim Bird stated concerns with the Tree Top Cidery Special Use application, 8842 East Bluff Drive that was reviewed by the Planning Board on June 2nd. This parcel is one of many that are split zone properties as it is partially in the R1 and AGR zoning districts. He feels this could become controversial and precedent setting for the entire R1 district.

With there being no further business, on a motion of Councilor Purdy, seconded by Councilor Jones, the meeting was adjourned at 7:52 P.M.

Sheila McMichael, Town Clerk

Exhibit "1"
Notice of Public Hearing

The Town of Jerusalem will hold a public hearing on July 20, 2022 at 7:00 P.M. at the Town of Jerusalem Offices, 3816 Italy Hill Road, Branchport, NY 14418 for the purpose of hearing public comments on the Town of Jerusalem's community development needs, and to discuss the possible submission of one or more Community Development Block Grant (CDBG) applications for the 2022 program year. The CDBG program is administered by the New York State Office of Community Renewal (OCR), and will make available to eligible local governments approximately \$20 million for the 2022 program year for housing, economic development, public facilities, public infrastructure, and planning activities, with the principal purpose of benefitting low/moderate income persons. The Town of Jerusalem is applying for \$50,000 in CDBG Planning funds to conduct a Sewer System Improvements Study. The hearing will provide further information about the CDBG program and will allow for citizen participation in the development of any proposed grant applications and/or to provide technical assistance to develop alternate proposals. Comments on the CDBG program or proposed project(s) will be received at this time. The hearing is being conducted pursuant to Section 570.486, Subpart I of the CFR and in compliance with the requirements of the Housing and Community Development Act of 1974, as amended.

The Town of Jerusalem Offices, 3816 Italy Hill Road, Branchport, NY 14418 is accessible to persons with disabilities. If special accommodations are needed for persons with disabilities, those with hearing impairments, or those in need of translation from English, those individuals should contact Sheila McMichael, Town Clerk, at 315-595-6668 (Ext. 2), at least one week in advance of the hearing date to allow for necessary arrangements. Written comments may also be submitted to Sheila McMichael, Town of Jerusalem Offices, 3816 Italy Hill Road, Branchport, NY 14418 until July 22, 2022.