

TOWN OF JERUSALEM
DRAFT
 PLANNING BOARD MINUTES

August 7, 2014

The regular monthly meeting of the Town of Jerusalem Planning Board was held on Thursday, August 7, 2014, and called to order at 7:00 pm by Chairman Ron Rubin.

<u>Roll Call:</u>	Ron Rubin	Present
	Jen Gruschow	Excused
	Jack Wheeler	Present
	Ed Pinneo	Present
	Donna Gridley	Present
	Tim Cutler	Present

Others Present: J. Kirk Olin, Gary Olin, Tom Pritchard, Tom Close, John Phillips, CEO; Mike Steppe, Town Board and Ashley Williamson, Recording Secretary.

Minutes:

June Minutes

A motion was made by Gridley to approve the minutes of the June meeting. The motion was seconded by Cutler. All were in favor.

July Minutes

A motion was made by Gridley to approve the minutes of the July meeting. The motion was seconded by Wheeler. All were in favor.

Applications: J. Kirk Olin at 11147 East Bluff Drive, Steep Slope Application 02-2014.

J. Kirk Olin passed out new updated plans to the board members. The proposed garage is a double car garage and will be 28ft x 30ft. It will have trench drains and foundation drains. The revised prints have the design for the drains that flow to a riprap. The gutters will drain separately and will be underground. There is no expectation to have any disruption to the contours other than the footprint; everything else will stay the same. There will be seeding and mulching done. Soil and Water submitted a letter dated July 30th. There was some discussion about the concerns from the letter. The concerns were addressed by the new updated plans. The riprap outlet will be constructed before the excavation for the garage. The intent is to complete the project this year. The water will be contained on their property and they have been working with their neighbors to not disrupt their property. Rubin stated that it is strongly suggested to have a preconstruction meeting with all parties involved.

Cutler made a motion, seconded by Pinneo, to recommend the SEQR based on the information provided and supporting documentation that this proposal will not result in any significant adverse environmental impact.

Pinneo made a motion, seconded by Cutler, to approve the Steep Slopes Application #02-2014 subject to the following conditions:

- 1) Yates County Soil and Water has reviewed the erosion control plan. Any conditions as dictated by YCSW to be included.
- 2) Site boundaries and high water mark must be clearly marked.
- 3) On site – Pre construction meeting with Engineer, TOJ CEO, Highway Superintendent, Representative from YCSW, Representative from KP Sewer&Water, Details of the proper installation and maintenance of the silt fence needs to be provided to the contractor.
- 4) Identify Staging Area for removal of debris. Discuss plan with Highway Superintendent. The contractor must prevent tracking of soil from the site and provide for daily clean-up of any material deposited in the public road.
- 5) Establish sediment and erosion measure per final approved erosion control plan.
- 6) If topsoil from the construction site is to be saved on site and re-used, the location should be marked on the plan and the down slope protected by silt fence.
- 7) Seed, mulch, and water bare ground within 48 hours after construction.
- 8) Remove all construction debris, temporary sentiment and control measures when satisfactory stabilization has occurred and vegetation is established.
- 9) A letter was received from the Olin's dated August 6 that addressed the issues from YCSW letter dated July 30. YCSW needs to review the August 6 letter from Olin to verify that the concerns were satisfied.
- 10) A letter of certification from the certified professional must be obtained by the property owner or builder/contractor when the work is completed, that it has been completed in accordance with the permit and a copy must be given to the CEO's office.
- 11) A final inspection by Town of Jerusalem CEO, verifying all conditions of Planning Board approval have been met.

New Business: Presentation from The Bluff Point Association

Tom Close, the President of the BPA, explained this project is about 6-8 years old. They are looking to put up 2 signs at the Esperanza overlook. The first sign will explain the geological history of the Keuka Lake area. They have been working on this with consultants from Cornell. The proposed size of each sign will be 3ft by 5ft. The posts will be black anodized steel. The second sign will be about the cultural history in the Keuka Lake area. Close explained they came to the Town to ask if they would be able to put in the work request. This is because then the association would be able to use the Town's insurance. The Bluff Point Association would then pay for the installation of the signs and there would be no expense for the Town. The Department of Transportation will approve the content of the signs. They have been working with the Town and County Historian. Close passed around a sample of the material for the sign. There was a brief discussion about the Beddoe Track sign that will be put up in the same area. The board agreed with the idea of having the signs in an area that won't block the view from the overlook.

Gridley made a motion, seconded by Pinneo to give the Planning Board's blessing on the project. All were in favor.

Old Business: None.

Committee Reports:

- a. Zoning Review Sub Committee (Reviewing Ag-Res. Zone) – Jim Crevelling/Chairman – There was a public hearing and will be up for vote next month.
- b. Agriculture Advisory Committee (Donna Gridley/Chair) - No Report.
- c. Branchport Hamlet – Jen Gruschow/Chair – Finishing Façade Guidelines.
- d. Signs – Art resigned, so there will be no public hearing and it was decided to start the committee with the new chairperson in the spring.
- e. Comprehensive Plan Review Committee- Ed Pinneo—No Report.
- f. Town Board liaison – Mike Steppe reported that the Local Water Front Revitalization Committee presented to the Bluff Point Association, there was about 65 people. They have had 2 public meetings, 1st was very well attended and the 2nd was not. They will have a 3rd public meeting in September or October. The purpose of this committee is to not write grants but to have the framework and strategy ready so when grants become available the ground work is already set to be able to receive a grant.

The damage from the storm turned out to be a lot more than what they expected, close to \$3 million. The Town decided to bring on a consultant for 60 days to help with the FEMA paperwork. The amount will not exceed \$48,000. The Board also approved to bring on a temp administrator to help at the max expense of \$4,000. The Town will be able to recoup about 75% for using FEMA people. The state has been refunding 12.5%. The direct contact person for FEMA is Rob, not the Town Board.

Announcements: Tom Pritchard was present as a potential new board member.

Adjournment:

At 8:07pm Gridley made a motion to adjourn the meeting, seconded by Wheeler.