

Minutes of the regular monthly meeting of the Jerusalem Town Board held on April 20, 2022 at 7:00 P.M. PRESENT were: Supervisor Sisson, Councilors Castner, Jones, Lent, Purdy, Town Clerk McMichael, Highway Superintendent Hurd.

GUESTS: Bill Gerhardt, Tim Cutler, Kathy Swarthout, Laura Tabatcher, Doug Paddock.

Supervisor Sisson called the meeting to order with the Pledge to the Flag at 7:00 P.M.

RESOLUTION #57-22

APPROVAL OF MINUTES

On a motion of Councilor Purdy, seconded by Councilor Jones, the following was

ADOPTED Ayes 5 Castner, Jones, Lent, Sisson, Purdy
 Nays 0

Resolved that the minutes of the March 16, 2022 meeting be approved as read.

RESOLUTION #58-22

AUDIT OF CLAIMS

On a motion of Councilor Lent, seconded by Councilor Castner, the following was

ADOPTED Ayes 5 Castner, Jones, Lent, Sisson, Purdy
 Nays 0

Resolved that the bills be paid as presented in the following amounts:

| | |
|------------------|--------------|
| General: | \$ 17,304.91 |
| Outside Village | \$ 6,529.50 |
| Highway DB: | \$ 42,380.15 |
| Sewer: | \$119,700.59 |
| Water: | \$ 18,646.26 |
| Branchport Light | \$ 418.01 |
| Capital: | \$ 3,528.92 |
| Trust: | \$ 16.20 |

March Utilities:

| | |
|------------------|-------------|
| General: | \$ 3,859.73 |
| Outside Village: | \$ 556.23 |
| Bport Light: | \$ 426.25 |
| Sewer: | \$ 506.69 |
| Water: | \$ 486.66 |
| Trust: | \$24,824.94 |

RESOLUTION #59-22

SUPERVISOR REPORT

On a motion of Councilor Jones, seconded by Councilor Purdy, the

following was

| | | | |
|---------|------|---|-------------------------------------|
| ADOPTED | Ayes | 5 | Castner, Jones, Lent, Sisson, Purdy |
| | Nays | 0 | |

Resolved that the Supervisor's Report on the Town's finances for the month of March 2022 be accepted as presented.

TOWN OFFICIALS

HIGHWAY SUPERINTENDENT

- Written Budget Highway report on file in the Office of the Town Clerk.
- Road damages and road closings related to numerous construction sites on West Bluff Drive are being addressed. Damages related to an unpermitted driveway at 4726 West Bluff Drive will be repaired by the property owner.
- We anticipate delivery of the dump truck authorized via Resolution #53-21 to be delivered in the fall.

WATER/SEWER REPORT

- Committee notes distributed to the Town Board.

ASSESSOR

- Report on file.

COUNCIL

- Clean Up Day will be Saturday, July 9th.
- The Slow-Moving Vehicle presentation was well-attended.
- We received a complaint that deliveries are getting to residents on East Woods Road. We are working with Attorney Graff as it seems GPS sends traffic through the intersection with Windy Heights that only exists on paper.

SUPERVISOR

- Town Code Sewers §131-20.1 Periodic pump-outs requires analytical testing by LyonSmith Brewery. They have been notified that our engineer is requiring monthly testing for six months due to inconsistency in their past results.
- Bev Eggleston resigned as Recreation Supervisor. Board members thanked Bev for her years of service, noting she cared about the program and created a program the kids enjoyed.
- Supervisor Sisson representing both the Town and Elks Lodge, joined other dignitaries at the Drug Court graduation ceremony held today.
- We continue trying to fill the Local Health Officer position for Jerusalem.

- Councilor Castner stated testing for COVID at the Village Wastewater Treatment Plant is showing positive results.

VILLAGE OF PENN YAN PEDISTRIAN ENHANCEMENTS PROJECT SEQOR LEAD AGENT

Councilor Purdy abstained from any discussion or vote on this matter as she is on the Village Planning Board.

The Town was notified that the proposed Village project to allow for better connectivity of their green spaces includes Indian Pines Park and its associated trail connections as one of its components. Following discussion, Planning Board Chair Cutler will notify the Village that we concur the Village Planning Board should serve as Lead Agency for this project.

RESOLUTION #60-22

AUTHORIZE 2022 HIGHWAY SCHOOL

On a motion of Councilor Purdy, seconded by Councilor Lent, the following was

| | | | |
|---------|------|---|-------------------------------------|
| ADOPTED | Ayes | 5 | Castner, Jones, Lent, Sisson, Purdy |
| | Nays | 0 | |

Resolved that Highway Superintendent Tony Hurd be authorized to attend the NYS Association of Towns 2022 Annual Highway School conference held June 6-8, 2022 at Ithaca College at a cost of \$110.00 registration, funded from 5010.4.

RESOLUTION #61-22

AWARD BID - KEUKA PARK WATER 2021 IMPROVEMENTS CAPITAL PROJECT

On a motion of Councilor Purdy, seconded by Councilor Castner, the following was

| | | | |
|---------|------|---|-------------------------------------|
| ADOPTED | Ayes | 5 | Castner, Jones, Lent, Sisson, Purdy |
| | Nays | 0 | |

Whereas the Consolidated Water District Keuka Park 2021 Improvements Capital Project was approved at an estimated cost of \$605,168, pursuant to section 202-b of NYS Town Law via Resolution #161-21; and

Whereas said Project was advertised and bids opened on April 8, 2022. Bid results were as follows:

Contract: Distribution System Improvements

The proposed improvements consist of the replacement of approximately 3,000 linear feet of existing 6- and 8-inch water main that is in poor condition and subject to frequent breaks. New fire hydrants, main line valves, water service lines, and curb stops will also be installed as part of the project. Additional

main and valves will be added to improve operator control and system redundancy to help minimize service interruptions.

| | |
|---------------------------------|-----------|
| Blue Heron Construction Co. | \$455,430 |
| D.E. Tarolli, Inc. | \$729,279 |
| F.P. Kane Construction, Inc. | \$704,000 |
| Randsco Pipeline, Inc. | \$520,350 |
| R.B. Robinson Contracting, Inc. | \$484,835 |

Now, therefore be it resolved that the Consolidated Water District Keuka Park 2021 Improvements Capital Project be awarded to Blue Heron Construction Co. in the amount of \$455,430 as the low bid.

RESOLUTION #62-22

TOWN JUSTICE ANNUAL ACCOUNTING

On a motion of Councilor Purdy, seconded by Councilor Castner, the following was

ADOPTED Ayes 5 Castner, Jones, Lent, Sisson, Purdy
 Nays 0

Resolved the Annual Accounting of the 2021 Justice books conducted on April 8, 2022 by the Town Justice Subcommittee be accepted; and, be it further

Resolved the Checklist for Review of Justice Court Records be submitted to the Office of Court Administration Internal Audit Services.

RESOLUTION #63-22

AUTHORIZE INDEPENDENT AUDIT REQUEST FOR PROPOSAL

On a motion of Councilor Purdy, seconded by Councilor Jones, the following was

ADOPTED Ayes 5 Castner, Jones, Lent, Sisson, Purdy
 Nays 0

Resolved that the Board authorize the Town Clerk to advertise a request for proposal seeking an independent audit of the Town for a 2-year period ending December 31, 2022 and December 31, 2023, along with the Justice books for the year ending December 31, 2022.

RESOLUTION #64-22

POST-EMPLOYMENT RESERVE BUDGET AMENDMENT - ELAINE NESBIT RETIREMENT

On a motion of Councilor Purdy, seconded by Councilor Castner, the following was

ADOPTED Ayes 5 Castner, Jones, Lent, Sisson, Purdy
 Nays 0

Whereas Elaine Nesbit has officially retired from the Zoning, Planning and Assessing clerk position as of April 1, 2022; and,

Whereas Elaine Nesbit is entitled to compensation of unused sick leave in accordance with Local Law #2-2012 and Resolution #130-12; and

Whereas, the Town Board established the Post Employment Reserve Fund for the compensation of unused sick leave and will need to transfer funds out of the Post Employment Reserve into the General A fund to cover this expense; now, therefore, be it

RESOLVED:

The Town board amends the General A 2022 budget as follows:
Increase to the 1430.1 \$18,028.80
Increase to the 9030.8 \$ 1,380.00

RESOLUTION #65-22

2022 BUDGET AMENDMENT - NISSAN PICK-UP

On a motion of Councilor Castner, seconded by Councilor Lent, the following was

ADOPTED Ayes 5 Castner, Jones, Lent, Sisson, Purdy
Nays 0

Whereas, the Nissan pick-up was damaged when it slid on ice striking a mailbox on 1/14/22; and

Whereas, insurance will cover \$1,892.64 to repair the passenger side back panel; now, therefore, be it

RESOLVED that the 2022 General Outside Village budget be amended
Increase 8010.4 Zoning Contractual \$1,892.64
Increase 2680 Insurance Recoveries \$1,892.64

RESOLUTION #66-22

APPOINTMENT - RECREATION SUPERVISOR - EMILY STRAIT

On a motion to Councilor Purdy, seconded by Councilor Jones, the following was

ADOPTED Ayes 5 Castner, Jones, Lent, Purdy, Sisson
Nays 0

Whereas Beverly Eggleston resigned the position of Recreation Supervisor on March 3, 2022; and

Whereas Emily (Dinehart) Strait was previously employed as the Recreation Leader; now, therefore, be it

Resolved Emily Strait be appointed as Recreation Supervisor at an annual salary of \$3,850.

PUBLIC COMMENT

- Kathy Swarouth researched Real Property Tax Service data and reported her calculation for 9 miles on East Bluff Drive represent 26.6825% of Town taxable values. She reiterated concerns with closing the section of East Bluff Drive where the road failure occurred as it limits access for public and emergency vehicles. Supervisor Sisson stated this project is being submitted to FEMA, noting it will be a costly and lengthy project.
- Deputy Town Clerk Laura Tabatcher was introduced.
- Legislator Doug Paddock gave the County report; the Sheriff was authorized to donate surplus property, proclamations recognizing Public Safety Telecommunications and Crime Victims' weeks, a new Redistricting Committee was formed, the broadband and public safety projects are proceeding, Yates/Schuyler County Household Hazardous Waste Day is July 23.

With there being no further business, the meeting was adjourned at 7:54 P.M.

Sheila McMichael, Town Clerk